



Child Protection Policy

Version 4.9

Excerpt for Short-Term Visitors

Short-Term Visitor Guidelines

ALL VISITORS must read and agree to our guidelines before entering our home. We apologize for any inconvenience. It is not our intention to make you uncomfortable in any way. Our primary purpose and responsibility is the safety of our ZOE children and staff. ZOE is committed to the welfare and protection of all children entrusted to our care. All part-time and full-time staff, missionaries and volunteers at ZOE are committed to doing everything in our power to create a safe, nurturing environment for our children and to prevent all forms of abuse. ZOE is committed to acting at all times in the best interests of children, seeing these interests as paramount. Thank you for understanding.

1. ALL visitors **MUST** either be accompanied by a ZOE host or in pairs in the area designated for guests.
2. All visitors must wear a “**Visitor Badge**” at ALL times.
3. Thank you so much for your generosity but in fairness to ALL of our children we ask that you **do not** give any gifts or items (candy, money, clothes, cookies, jewelry, drinks, etc.) to our children – please **do not** promise a gift or item to our children. If you would like to give ALL of our children a gift, please first get permission from your ZOE host.
4. Please do not exchange addresses – phone numbers – email addresses – any personal information with our children without permission from the ZOE Children’s Homes (ZCH) Director.

NO pre-visit or post-visit contact (letters, email, phone calls, text messages, video, packages, etc.) is allowed with our children without authorization from the ZCH Director.

5. All Visitors **MUST** remain in public areas **ONLY** unless you have permission from and you are with a ZOE host, **NO EXCEPTIONS.**
6. We are happy to serve you while you are here for a visit, but please ask for permission from your ZOE host before using any item from our home.
7. Please do not remove a child from our premises for ANY reason without permission from your ZOE host.
8. ZOE children are to **NEVER** be alone (one-on-one) with visitors, **NO EXCEPTIONS!**



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9. You cannot take pictures or use video cameras without permission from either the ZCH Director or the Child Protection Manager. If you have permission to take pictures or video footage you must commit to our guidelines below when using any of our children's pictures for any reason.

Media Usage Guidelines:

- 9.1 When describing what type of children ZOE cares for, the wording we approve for your use is as follows:

ZOE protects our children's identity and dignity at all times. Media may show orphaned or at-risk children but never trafficked children.

- 9.2 Never show our children's faces when communicating in such a way that suggests a crime has been committed against that child – please respect our children's privacy.

- 9.3 If you happen to find out a child's story, NEVER show the child's face with their story.

- 9.4 If you are unsure that your publication or video meets our guidelines please do not hesitate to email us and we will be happy to review it.

info@gozoe.org.

10. ZOE children will not be touched or treated in a way that is against the Convention on the Rights of the Child.
11. The general guideline is not to touch children in areas that would normally be covered by shorts and t-shirt.
12. No cross-gender lap-sitting for extended periods of time.
13. No inappropriate tickling or inappropriate expressions of affection will be tolerated towards our children.
14. No flirtatious, suggestive or inappropriate behavior or mannerisms toward a ZOE child is permitted.
15. All allegations (i.e., when a specific accusation of abuse is made against a named individual) and suspicions (i.e., when a concern is expressed about abuse that may have taken place) will always be investigated and acted upon swiftly making the welfare of the children the paramount consideration.



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FAQ: For Short-Term Visitors

Q: Can I create a slideshow or video and show it to my family, my friends or at my church?

A: Yes, however you can only show approved photos of the children at the ZOE Children's Homes.

Any photos that are sent to you from ZOE (via a photo link) are approved.

Q: Can I use photos from ZOE's online sites to make a slideshow or video about human trafficking?

A: Yes, you can! Provided that the slideshow/movie adheres to the *Standards of Conduct and Fundraising / Publicity Protocols* and that you make reference to ZOE in the slideshow or movie. Note: The reference must be legible.

Q: Can I add text to my slideshow?

A: You cannot add text or audio that implies or gives the impression that **ALL** the children are trafficked.

If you are showing the faces of the ZOE children then you cannot add text that mentions "human trafficking, sex slavery" or other such terms without also adding the word "orphans."

The wording we approve for your use is as follows:

ZOE protects our children's identity and dignity at all times. Media may show orphaned or at-risk children but never trafficked children.

We encourage you to be a voice and fight for victims of human trafficking. If you wish to add text that focuses only on human trafficking then please only use [ZOE Concealed Identity Images](#). These photos do not show the faces of ZOE children.

Q: Why is that the only approved wording?

A: Our children come from a range of backgrounds and circumstances. We never want anyone to imply that the images are of trafficked children or those or directly rescued from a brothel.

ZOE's aim is to impact and transform every area of our children's lives, including: physical, emotional, mental and spiritual.

We do not want children branded as sex slaves or trafficking victims.

The protection of our children is our number one priority.

If your presentation is going to focus solely on "human trafficking, sex slavery, etc.," then you cannot show the faces of the ZOE children.

We ask that you select photos from the [ZOE Concealed Identity Images](#). These photos do not show the faces of ZOE children.



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Q: Can I create a slideshow/movie and place it on YouTube / a public website / a blog / any online communication?

A: Yes, you can! Provided that the slideshow/movie adheres to the *Standards of Conduct and Fundraising / Publicity Protocols* and that you make reference to ZOE in the slideshow or movie. Note: The reference must be legible. Please understand that our children have access to the internet for their studies.

Q: What about Facebook?

A: You can upload photos of your trip to Facebook, however you cannot upload photos that show the face of any ZOE children to your Facebook page (or any social networking site). We encourage you to create links to the ZOE website, ZOE blog, or ZOE videos via Facebook.

ZOE has a Facebook site set up for short-term teams if you would like to upload photos of your time in Thailand. If you would like your photos to be uploaded to the ZOE Short-Term Team Facebook page our USA staff can upload appropriate photos.

Q: Can I write an article about human trafficking?

A: Yes, we want you to be our voice and communicate with people about human trafficking.

Note: If you would like to mention the ZOE Children's Homes please ensure that your article is in line with the *Standards of Conduct and Fundraising / Publicity Protocols*.

Q: Can I write an article about human trafficking and use a photo of a child at ZOE?

A: No, you cannot put a photo of a ZOE child with an article you write about human trafficking. We do not want the face of one of the ZOE children connected with an article about human trafficking.

We encourage you to be a voice and fight for victims of human trafficking. If you wish to write an article about human trafficking and would like to use a photo then please select a photo from the [ZOE Concealed Identity Images](#). These photos do not show the faces of ZOE children.

Direct link to ZOE Concealed Identity Images

<https://plus.google.com/u/0/photos/103470204358674776920/albums/5714204597547100225>